# Self-assessment Professional Career Management – Year 2

**DOWNLOAD THIS FORM BEFORE YOU EDIT AND SAVE IT ON YOUR LAPTOP: FILE NAME CONVENTION Last name\_First name\_student number\_PCM.Y2S3**

At the end of semester three you submit this self-assessment for a grade. In this self-assessment you score yourself on the criteria and indicators and add proof to your statements. Your Personal Portfolio Website serves as a basis for your proof since that is where you keep your Professional Development Plan.

The scores add up to a grade. Your coach will assess your self-assessment and grade accordingly. The minimum passing grade is a 5,5.

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| --- | --- |
| Name: |  |
| Student number: |  |
| Class: |  |
| Date: |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Criterion** | **Indicators** | **Poor** | **Insufficient** | **Sufficient** | **Good** | **Excellent** | **Reflection** |
| **1** | The student establishes effective professional working relationships with clients, peers and supervisors within the context of Production House departments and/or projects. | Shows responsibility |  |  |  |  |  |  |
| Meets deadlines |  |  |  |  |  |
| Motivates others |  |  |  |  |  |
| Coordinates groups and teams |  |  |  |  |  |
| **2** | The student formulates goals towards closing the gap in own learning based on professional development | Relates goals to ABI’s |  |  |  |  |  |  |
| Bases goals on previous feedback and/or own reflections |  |  |  |  |  |
| Formulates specific goals |  |  |  |  |  |
| Formulates realistic goals |  |  |  |  |  |
| **3** | The student demonstrates ownership of own development | Includes proof of development |  |  |  |  |  |  |
| Documents feedback |  |  |  |  |  |
| Reflects on received feedback |  |  |  |  |  |
| Reflects on development |  |  |  |  |  |